

**Yamaguchi City Guideline on Subsidy Release
for
Airport Use Inbound Group Bus Tour, FY2024~2025**

1. Objective

This subsidy is to support overseas travel agents and companies in creating and promoting travel products that are designed for foreign tourists staying Yamaguchi City via airports in Yamaguchi Prefecture and nearby.

2. Eligibility

Travel agents and companies both in Japan and overseas.

3. Requirements

To receive the subsidy, all the following conditions should be met.

Applicants apply for the subsidy to the Board Chairman of Yamaguchi Tourism Convention Association (YTCA) in advance.

The subsidy will be provided for approved tours by YTCA

(a)Tours are held for foreign tourists, those who have a passport other than Japan and have a status of residence corresponding to "short-term stay".

(b)Tours are planned to use international scheduled flights or charter flights that arrive at or depart from airports in Yamaguchi, Hiroshima, Fukuoka, or Osaka Prefecture

(c)At least one night stay in accommodation facilities in Yamaguchi City is included in an itinerary.

(d)Numbers of passengers per chartered bus are 10 or more. (Exclude bus crew and tour attendants)

(e) Any of the following cases are excluded from the coverage of this subsidy.

✓ If the tour is planned for non-sightseeing purpose such as religious purpose, political purpose, entertainment purpose or attending conferences.

The purpose of tour is against public order and morals.

✓ The contractee is either religious or political organization.

✓ Other cases deemed as inappropriate by YTCA.

(f)Duplicate applications with Mine City/Yamaguchi City Tourism Exchange Partner Council/Visitor Attraction Promotion Project “Chartered Bus Group Travel Subsidy” will not be accepted.

4. Amount of subsidy

(a) Total budget for this subsidy project is ~~JPY3,500,000-~~

The maximum amount per travel agent/company is JPY500,000-.

(b) The amount per chartered bus

The following amounts will be subsidized according to the number of passengers per chartered bus (based on the use-result).

Number of passengers	Subsidy amount
10－19	<u>JPY30,000-</u>
20－29	<u>JPY50,000-</u>
Over 30	<u>JPY55,000-</u>

5. Application process

Applicant should submit an application (Document1) and all related documents to the Board Chairman of YTCA, no later than 10 days before departure day.

6. Application result

When there is a submission of the application under the preceding Article, the Board Chairman of YTCA shall decide whether or not to grant the subsidy and notify the result to the applicant.

7. Plan change

The applicant should promptly submit a Change / Cancellation Application form (Document 3) and obtain an approval of YTCA, if the following situations are expected:

- ✓ Itinerary change
- ✓ The tour is not completed in the schedule period.
- ✓ Tour cancel

8. Implementation report

Applicant should submit an implementation report (Document 4) and a bill (Document 5) to YTCA within 14 days after completing the tour.

In case these documents are not submitted by the specified period mentioned above, it shall be considered as having waived the right to receive the subsidy.

9. Grant of subsidy

When the result report is deemed appropriate, the Board Chairman of YTCA decides the amount of the subsidy and provides it.

10. Cancellation of the subsidy grant decision

If any of the following cases, the Board Chairman of YTCA cancels the subsidy decision. And in case a subsidy has already been provided, the Board Chairman requests its refund.

- (1)When there is an irregularity or a significant defect in the application form, implementation report, or attached documents, etc.
- (2)If it is not possible to meet the implementation requirements of this project due to natural disasters, irregular weather, transportation outages, etc., the subsidy will be not eligible.

11. Others

For matters not stipulated in this guideline, the Board Chairman of YTCA shall make a decision.

【Contact】

Yamaguchi Tourism Convention Association

Address: 2nd floor JR-Yamaguchi Station Building,

1-2 Sodayu-cho, Yamaguchi City,

Yamaguchi Prefecture, JAPAN

〒753-0042

TEL+81-(0)83-933-0088 FAX+81-(0)83-933-0089

E-mail : info@yamaguchi-city.jp

Document: 1

(Date) / /

To the Board Chairman of Yamaguchi Tourism Convention Association

(Applicant)

Address: _____

Agent/Company Name: _____

Representative's name: _____

(Signature) _____

**Subsidy Application form
for
Airport Use Inbound Group Bus Tour, FY2023**

For the project as follows, we would like to apply for subsidy based on Article 5 of “the Guideline on Subsidy Release for Airport Use Inbound Group Bus Tour, FY2023”

1. Tour (Group) Name _____

2. Planned tour period Date: _____ — _____

3. Number of chartered Bus _____ bus(es)

4. Accommodation and Guests Accommodation Name _____
Number of Guest(s) _____

5. Contact Name of the person in charge: _____
Address: _____
TEL: _____
FAX: _____
E-mail: _____

6. Attached documents: Tour flyers, Itineraries